ACTIVE SHOOTER / HOSTILE EVENT GUIDELINES

Active Shooter events are often over within a matter of minutes, before police can arrive on the scene. If you are in the immediate vicinity of an active shooter, quickly determine the most reasonable way to protect your own life.

If you choose to run

- Have an escape route and plan in mind
- Leave your belongings behind
- Evacuate regardless of whether others agree to follow
- Prevent others from entering an area where the active shooter may be
- Keep your hands visible

If you choose to hide/shelter in place

- Hide in an area out of the shooter’s view
- Lock the door or block entry to you hiding place
- Silence your cell phone and remain quiet

Fight as a last resort and only when your life is in imminent danger

- Attempt to incapacitate the shooter
- Act with as much physical aggression as possible
- Impersonate weapons or throw items at the active shooter
- Commit to your actions…your life depends on it

LOCKDOWNS

A lockdown is implemented when there is an active threat of violence on campus. During a lockdown, secure your space, minimize noise, and remain secured in place until law enforcement or a Caltech Alert advises that the situation has been resolved.

It is important to recognize that every emergency situation will be unique. Always use your own judgment and follow directions provided by emergency personnel, (e.g. the Pasadena Police Department and Campus Security) at the time of an incident.
INDIVIDUAL EMERGENCY ACTION PLAN

The TWO EXITS closest to my work area are:

1) _____________________________________________________________________________

2) _____________________________________________________________________________

My Building’s Emergency Assembly Area is:
________________________________________________________________________________

My HIDING and/or SHELTER IN PLACE location(s) are:
________________________________________________________________________________
________________________________________________________________________________

Things I could use to SECURE my space and things I would use from my work area to PROTECT myself are:
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________