

## BUILDING COORDINATOR REPORT

Reports should be sent to your Division / Department Control Center. In the absence of a DCC, send reports to the EOC.

<b>BUILDING NAME:</b>		Date:		Report #
		Time:		
Building Coordinator Name:				
<b>CRITICAL ISSUES/CONCERNS:</b>				
Has Building Been Evacuated?				
YES / NO				
<b>PEOPLE</b>				
Is Headcount Complete?	# Trapped	# Missing	# Injured	Additional Comments
Yes / No				
<b>BUILDING</b>				
Can Building Be Occupied?	Building Damage			Hazards e.g. Hazmat Spills, Flood
Yes / No / Unsure	Major	Mod	Minor	None
<b>ADDITIONAL COMMENTS:</b>				